

## **ROJAS SPANISH LANGUAGE, INC. PRIVACY POLICY**

This statement discloses the privacy policies and practices of **ROJAS SPANISH LANGUAGE, INC. ("RSL")**. From time to time, **RSL** may implement new features in its Web Site to provide the best possible experience. As our Web Site or our business changes, this policy may change. **RSL** will use reasonable efforts to comply with this Privacy Policy. We may not always catch an unintended privacy issue, but we will take prompt corrective action when we learn of any failure to comply with this Privacy Policy.

### **Information We Collect and Use**

There are times when we may collect personal identity information through our Web Site. This occurs when customers subscribe to the **RSL** language training service called **La Casa Rojas** through our Web Site. When customers do so using a credit card, the customer's credit card number is submitted to the credit institution for normal, routine processing. **RSL** does not share credit card information with other companies unless compelled by law or court order to do so. **RSL** maintains controls to protect the financial information provided to us, including credit card details.

**Communications** From time to time, **RSL** may provide information to our customers, or request additional information from our customers regarding their use of the **La Casa Rojas** language training service. Customers can opt-out of such communications at their request.

### **Information We Share With Others**

**RSL** may retain the services of certain outside contractors to perform services on our behalf. At times, we must disclose information about our customers to our contractors, so they may provide specific services for **RSL**. **RSL** requires such contractors to keep customer information confidential and to use the information solely on behalf of **RSL**. For purposes of this Privacy Policy, such contractors are not considered "third parties" and **RSL** may disclose personal identity information to such contractors without additional notice.

### **How to Update and Correct Information**

**RSL** strives to keep records of customer information accurate and will promptly update our records upon request.